

Tender Document
For
Supply and Installation
Of
Closed Circuit Television Systems (CCTVs)
And
Public Address System (PAS)
(Tender no.CT-KGR/2012-002)

(All pages of this document except for Commercial-bid to be submitted in original duly signed on each page along with the technical bid envelope. The Commercial bid in original is to be enclosed in a separate sealed envelope)

Commissioner temples cum Deputy Commissioner District Kangra
at Dharamshala Himachal Pradesh, 176215
Ph. No. 01892-222705 Fax No. : 01892-222705
www.kangrapilgrimage.org.in

Technical Bid

INVITATION FOR BIDS

Commissioner temples cum Deputy Commissioner District Kangra invites sealed bids, under two envelopes system, from bidders for Supply and Installation of Closed Circuit Television Systems (CCTVs) and Public Address systems in the temples situated in district Kangra namely, Shri Jawalamukhi temple Jawalamukhi, Shri Bajreshwari Devi temple Kangra, Shri Chamunda Nandikeshwar Dham temple Chamunda, Shri Ram Gopal temple Damtal, Shri Shiv temple and Mahakal temples Baijnath & Shri Bhagsunag temple Dharamshala. Interested bidders may obtain further information from the office of Commissioner Temples cum Deputy Commissioner District Kangra. Bids are invited for the work mentioned hereunder:

Sr. no.	Items	Description
a	Scope of Work	Supply and Installation of Closed Circuit Television System (CCTV) compatible with storage and preservation of recorded data for period of more than one month and Public Address Systems.
b	Cost of bid document	Rs.1000.00 (non-refundable) by Demand Draft/Cash
c	Sale of bid documents	Date 24.09.2012 to 08.10.2012 (Between 10.30 a.m. to 4.30 p.m.)
d	Last date of submission of bid	Date 09.10.2012 up to 3.00 p.m.
e	Date of opening of technical bid	Date 09.10.2012 at 3.30 p.m.
f	EMD	Rs. 50,000/- in the form of Demand Draft payable to the Commissioner temples cum D C Kangra at Dharamshala
g	Place of opening of bids	O/o the Additional District Magistrate Kangra at Dharamshala
h	Address for communication	Commissioner temples cum Deputy Commissioner District Kangra DRDA Building College Road Dharamshala, 176215 Tel. 01892222705

Note: Tender can be downloaded from the website www.kangrapilgrimage.org.in

In case tender form has been downloaded from the website, the Bidder will have to enclose a Demand Draft, towards the cost of Tender Document i.e. an amount of Rs.1,000/- (Rupees One Thousand Only) of any scheduled bank in favour of the Commissioner temples district Kangra payable at Dharamshala alongwith the EMD.

***Any future Corrigenda/Information shall be posted only on our website www.kangrapilgrimage.org.in**

DONORS ARE ALSO REQUESTED TO COME FORWARD FOR THIS PIOUS CAUSE AND SEEK BLESSINGS OF THE DEITIES

Letter for Submission of tender

Dated -----, 2012.

To

The Commissioner temples
cum Deputy Commissioner
District Kangra at Dharamshala

Ref: Supply and Installation of Closed Circuit Television System (CCTV) and Public Address System against tender No CT-KGR/2012-002 dated 21.09.2012 due for opening on 09.10.2012

Dear Sir,

Having examined the tender document relating to the Supply and Installation of Closed Circuit Television System (CCTV) and Public Address System as detailed in your tender, Conditions and scope of supply, Specifications etc., and having understood the provisions and requirements relating to the supply and all other factors governing the tender, We hereby submit our offer for the supply of the proposed items in accordance with terms and conditions and confirm our acceptance to execute the order within the time period specified in the tender document, at the rates quoted by us in the accompanying Technical & commercial Bid.

If, we fail to complete the supply of the items as per the order after the tender document is accepted, we agree that the Commissioner temples cum Deputy Commissioner District Kangra at Dharamshala shall have full authority to forfeit the earnest money and cancel our order with no obligation on their part.

We confirm having deposited earnest money of Rs 50000/- (Rupees Fifty Thousand only) by Demand Draft No.....dated drawn onBank Branch attached here to, and general information required are as per annexure attached.

We further confirm that –

- i. We have successfully executed orders of similar nature and we have sufficient experience and financial strength in handling orders of this value.
- ii. We have sufficient qualified manpower and necessary materials and after sales support to execute the order efficiently in the specified time schedule.
- iii. The quoted rates shall be valid till the completion of the order but not less than 90 days.
- iv. We further confirm that all chapters of the tender documents have been read, understood and signed and there is no deviation/discrepancy.
- v. We agree to accept the extension order up to 100% quantity within three months of the issue of the order.

Signature of the Bidder
with stamp and date

GENERAL INFORMATION AND EMD DETAILS

1	EMD Details DD No and date: Amount in Rs. Name of the Bank:	
2	Name and Address of the Bidder	
3	Contacts:	
4	Telephones	
5	Fax	
6	E-mail	
7	Mobile No:	
8	Category of the Bidder (Whether company, partnership firm or Proprietary concern)	
9	Name of Chief Executive Officer and Telephone No.	
10	Year of Establishment	
11	Sales Tax/Commercial Tax/ CST nos.	
12	Income Tax PAN/GIR No.	
13	Yearly Turn over of the Last 2 years.	
14	Name and Address of the Banker	
15	List of major Clients and the size of orders executed	

Note: Separate sheets may be attached wherever necessary.

Signature of the Bidder
with stamp and date

Terms and Conditions

Contents of Bidding Documents for supply and installation of Closed Circuit Television System (CCTV) and Public Address System the bidding procedures and the terms of contract are prescribed here in under:

1. Eligibility Criteria:

- a) Manufacturer or their representative is only eligible for bidding.
- b) The bidder must have working office and service centre in the state of Himachal Pradesh, Panjab or Chandigarh for at-least two years; attach copy of VAT/CST/TIN issued by the concerned State/UT tax department.
- c) In case of the representative, the representative must attach tender specific authorization letter (in the enclosed format in the tender form) from respective manufacturer.
- d) The bidder should be in the business of supply and installing of CCTV and have executed at least 2 projects.

1. Amendment in Bidding Document by the Competent Authority:

At any time prior to the deadline for the submission of bids, the competent authority may, for any reason, whether on it's own or in response to a clarification requested for by a prospective bidder, modify the bidding document by way of amendment(s).

The prospective bidders having received the bidding documents will be notified of the amendment(s) so made in writing or by Fax and such amendments shall be binding on them.

In order to allow reasonable time to the prospective bidders for taking into account such amendment(s), in the preparation of their bids, the competent authority, at its discretion, may extend the deadline for the submission of bids.

2. Bid Price

The bidders shall indicate on the prescribed Price Schedule, including item-wise and final Bid Price of the items listed Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and shall not be subject to variation on any account.

A bid submitted with an adjustable price will be treated as non-responsive and rejected.

Comprehensive Maintenance Contract (CMC) shall also have to be entered into by the successful bidder for a period of 6 years effective after two years from the date of successful installation and commissioning of the equipments at the designated sites as all the equipments shall be provided warranty/guarantee for a period of two years by the successful bidder. Annual charges of the CMC shall be recorded by the bidder in the Pat II of the Commercial bid and %age of amount to the total quoted/negotiated price of the equipments to be charged on yearly basis shall be entered in the prescribed form accordingly. While deciding the tender CMC charges quoted by the bidder shall also be taken into account.

3. The EMD may be forfeited:

If a Bidder withdraws its bid during the period of bid validity specified by the bidder on the bid Form or in case of a successful Bidder, if the Bidder fails:

- i. To accept the order
- ii. To furnish performance security
- iii. If the Vendor, after accepting the purchase order fails to deliver the material/services as per the supply order.

5. Any alterations, erasures or overwriting shall be valid only if the person or persons signing the bid initial them.

6. Technical requirements

a. The technical specifications as per annexure are the minimum configuration required. Higher specifications may be considered but no price weightage for higher specifications shall be considered.

7. Service support requirement:

a. Successful bidder will ensure the proper monitoring and ensure the timely call attending.

b. The service support will require strengthening to suit the concerned department requirement. The acceptance for doing so with no extra cost is to be submitted along with the bid.

c. Following are the limits of time for final closure of call:

i. 2 days for Closed Circuit Television System(CCTV) and Public Address System at concerned temple

ii. The successful bidder will maintain the sufficient inventory of spare items and few complete systems as well.

iii. First component be replaced with new one before taking the old one back, as far as possible to avoid delay.

d. The delay in rectification of calls would cause the penalty.

e. In case of prolonged pending call the concerned Temple Officer reserves the right to get the defective component repaired from other agencies at the risk of the supplier, and would recover the cost of repair from the supplier.

f. The delay in call attending / closure will be treated as poor quality of service support and may lead to disqualification of bidder from participation in future purchases.

g. The following penalty would be deducted for the delay in call rectification. Rupees 300/- per week or part thereof for each Circuit Television System (CCTV)/Public Address system remained unrectified more than the above-mentioned period.

8. Inspection

Purchaser reserves the right to inspect the manufacturer/supplier works prior to supply. The Circuit Television System (CCTV)/Public Address system supplied shall be inspected by the Purchaser.

SUBMISSION OF BIDS

9. Sealing and Marking of Bids

The bidders shall submit EMD, technical bid (containing the technical specifications offered, literature leaflets etc and original copy of commercial bid in separate sealed, envelopes all the above envelopes shall be sealed in one main envelope. All the envelopes should be distinctly marked EMD, technical bid, and commercial bid.

10. Payment:

Payment shall be released by the concerned Temple Officer as per the following terms:

Payment for 90% of the value of goods supplied shall be released against receipt and installation of the equipments at the destination places as per despatch instructions on submission of bills in duplicate. Balance 10% shall be released after 3 (three) months from the date of successful installation and commissioning of equipment. The bills for the purpose of payment shall be submitted to the concerned Temple Officers. No interest shall be payable on delayed payments due to what so ever reason.

11 Deadline for Submission of Bids

Bids must reach to the competent authority at the address specified but not later than the time and date specified in the invitation of Bids. In the event of the specified date for the submission of bids being declared a holiday for the office of the competent authority, the bids will be received up to the appointed time on the next working day.

12. Late Bid

Any bid received after the deadline for submission of bids prescribed by the competent authority, will not be accepted and returned unopened to the bidder.

BID OPENING AND EVALUATION OF BIDS

13. Opening of Bids

Since it is a Two-bid system, Technical and EMD envelope will be opened first by the Committee constituted for this purpose. If the technical bid specifications offered, EMD and deviations asked (if any) are found in order, the Committee will open commercial bid only for the eligible bidders.

The Committee will open the bids, in the presence of Bidders' representatives who choose to attend on the date specified at the following location:

Additional District magistrate
District Kangra at Dharamshala -176215

Prospective Bidder representatives shall sign a register evidencing their attendance. In case, the commercial bid is not opened on the same or next day of opening of technical bid the Committee may decide to open the commercial bid on subsequent dates. In such case the date, time and place of opening of commercial bid will be intimated to the bidders or their representatives.

14. Preliminary Examination

Before starting evaluation, the bids will be examined to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order. In case of computational error the basic price will prevail.

If bid is determined as not substantially responsive, the competent authority will reject it and only the substantially responsive commercial bids will be considered.

The process of evaluation of bid is as follows:

(i) The Committee, appointed by the Commissioner temples will first verify that the Bank Draft for Bid Security is in order and as per requirement of the bid. The Committee will examine the bid on Eligibility Criteria as specified. The scrutiny of technical proposals will be based on the Evaluation Criteria determined.

(ii) The commercial bid will be opened only for the proposals, which are found eligible and technically acceptable by the Committee and approved. On the day specified for the opening of bid, the Committee, appointed by the Commissioner temples will open the commercial bids of eligible bidders and scrutinize the same minutely.

(iii) After scrutiny, the committee, after having examined the proposal may accept the same or accept the bid price of any other bidder found suitable or reject all or any proposal. The decision of the committee /Commissioner temples committee in this regard shall be final and binding.

(iv) The quantity mentioned in the tender document is as per our estimate. However, the Commissioner Temples reserves the right to place order for the less/higher quantity or drop the items or segregated delivery schedule depending on the actual requirement.

15. Performance Security

The successful bidder shall be required to submit performance guarantee equivalent to 10% of the order value for the satisfactory performance/completion of the complete order (Including warranty period), in the form of bank guarantee with Temple Officer concerned. The Performance Security shall be released within 6 (six) months from the date of successful completion of the contract.

16. Contacting the Competent Authority

Any effort on part of a Bidder to influence the Competent Authority or members of Technical/Monitoring committee, in its decisions on bid evaluation; bid comparison or contact award may result in rejection of the bidder's bid.

17. General

(i) Bid form shall be duly filled in, signed and complete in all respects

(ii) The price should be inclusive of all taxes and local levies, if any an on FOR destination basis.

(iii) The rates should be free from all escalation. However, all Tax and duty benefits if applicable should be passed on to us.

(iv) Delivery period should not exceed 30 days from the date of order under any circumstances. The Commissioner Temples reserves the right to extend the delivery period, if so warranted in public interest.

(v) System should invariably be warranted for a period of Two years from the date of successful installation and commissioning.

(vi) Penalty- In case of delay in execution of the order, the concern Temple Officer/Commissioner temples may as its option either:

Recover from the supplier/contractor towards liquidated damages a sum @ ½% (half percent) of the price of any stores not delivered for a week, or Part thereof subject to maximum of 10% (ten percent). OR Purchase from elsewhere on account and at the risk of supplier, the stores not delivered.

OR

Cancel the contract reserving the right with the concerned Temple Officer/Commissioner temples to recover damages.

The inner and outer envelopes shall be addressed to the competent authority at the following address:

Commissioner temples
cum Deputy Commissioner District Kangra
DRDA Building College Road Dharamshala, 176215

The envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late."

If the outer envelope is not sealed and marked, the competent authority will assume no responsibility for the bids, misplacement or premature opening.

Telex; cable facsimile or fax bids will be rejected.

Conditional bids are liable to be rejected.

The Commissioner temples does not bind himself to accept the lowest or any other tender and reserve the right to accept or reject any or all the tender in full or in part without assigning any reason.

MANUFACTURERS AUTHORIZATION FORM

Ref No: Dated:.....

To

Commissioner temples cum
Deputy Commissioner District Kangra
DRDA Building College Road Dharamshala, 176215

Tender No:..... Due Date:

Dear Sir,

We _____ who are established and
reputed
Manufacturers of _____ having factories
at _____
_____ (Address of the
factory)

do hereby authorize M/s _____ (Name & Address of
agent) to submit a bid, and subsequently negotiate and sign the contract with you
against the above tender. We hereby extend our full guarantee, warranty and
support and also in meeting warranty obligations by providing necessary spares in
time for the goods & services offered by the above firm against this tender, as per
standard as well as MPSEDC warranty terms.

Yours faithfully

(Name)

(Name of the manufacturer)

Note: This letter of authority should be on the letter head of the manufacturer and
should be signed by a person competent and having a power of attorney to bind the
manufacturer. The bidder in its bid should include it.

Commercial Bid Part I

A. CCTV System

Sr. no.	PARTICULAR	MAKE	App. QTY.	Rate (per unit)	AMOUNT (in rupees)
	<i>CCTV System (Digital Video Recording System)</i>				
1	Colour Vandal Dome Camera-1/3" Sony CCD, 540 HTV Lines, 0.5 Lux., 3.6mm, upto 15 mtrs ceiling mount.	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus /Panasonic	6		
2	Colour Vandal Dome Camera -1/3" CCD Sony, Vandal dome camera ,540 HTV lines, 0.5 lux with 3.6mm lens, 24 IR LED, up to 30 mtr., ceiling mount.	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus /Panasonic	3		
3	D/N Box Camera colour Super High Resolution-1/3" CCD, 540 HTV Lines, 0 lux 3.6 IR LEDS, 24 mtr. With 4-9 mm F/2 varifocal lens.	Alba Urmet/ LG/Samsung/ AXIS/CP Plus /Panasonic	25		
4	Camera colour Super High Resolution-1/3" CCD, 540 HTV Lines, pixel 752 (H) X 582 (V),S/N Ratio 48dB, auto white balance, Auto iris varifocal DC drive lens with focal length (3.5-8)mm CS mount pitch, max. opening F1, 2 -300 Horizontal viewing angle 77-33	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus Panasonic	12		
5	Speed Dome Camera suitable for temple premises (detailed specifications/ features may be given by the bidders)	Alba Urmet /LG/Samsung/ AXIS/ CP Plus Panasonic	10		
5a					
5b					
6	Stand Alone DVR, D-1 (704 X 576) resolution, H.264/ 365x24 Surveillance Hard	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus	4		

	Disc	Panasonic			
6a	CH-16 Stand Alone DVR, D-1 (704 X 576) resolution, H.264 16 Audio & 16 Video DVR 16 Audio & 16 Video DVR Inputs, 1 Video ,1 VGA, 1 Audio output, Display Video resolution D1(704x576) PAL, VGA Display-1024x768. H.264 compression. Recording at 25fps per channel @352x288(CIF), Recording based on Continuous, Motion, Scheduled or alarm, Backup through USB/High Speed SATA/Remote backup through TCP/IP, Network Interface RJ45 10/100MHz	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus Panasonic	4		
6b	CH-16 Stand Alone DVR, D-1 (704 X 576) resolution, H.264 16 Video DVR16 Video DVR Inputs, 1 Video, 1 VGA, Display Video resolution D1 (704x576) PAL, VGA Display-1024x768. H.264 compression. Recording at 25fps per channel @352x288(CIF), Recording based on Continuous, Motion, Scheduled or alarm, Backup through USB/High Speed SATA/Remote backup through TCP/IP, Network Interface RJ45 10/100MHz	Alba Urmet/ LG/Samsung /AXIS/ CP Plus Panasonic	4		
6c	CH 8 stand along, D-1, H264 comp, 8 audio and video, DVR 8 Audio & Video Inputs, 1 Video / 1 VGA / 1 Audio output, Display Video resolution-D1(704x576)PAL, VGA Display-1024x768. H.264 compression. Recording at 25fps per channel @352x288(CIF), Recording based on Continuous, Motion, Scheduled or alarm, Backup through USB/High Speed	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus Panasonic	4		

	SATA/Remote backup through TCP/IP, Network Interface RJ45 10/100MHz				
6d	CH 8 stand along, D-1, H264 comp, 8 video, DVR 8 Video Inputs, 1 Video / 1 VGA / output, Display Video resolution-D1 (704x576) PAL, VGA Display-1024x768. H.264 compression. Recording at 25fps per channel @352x288(CIF), Recording based on Continuous, Motion, Scheduled or alarm, Backup through USB/High Speed SATA/Remote backup through TCP/IP, Network Interface RJ45 10/100MHz	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus Panasonic	4		
7	Weather Proof Power Supply for each camera 12VDC 500mA/1Amp (mtrs)	reputed make	As per requirement		
8	Out Door Housing – Dimension 70 X 65 X300, IP 55 Protection with sunshield	reputed make	-do-		
9	Bracket, Pin VNC/RC Accessories for each camera	reputed make	-do-		
10	Pan Scanners (Motors)	reputed make	-do-		
11	Video Balloon for above 100 mtr. Dist.	reputed make			
12	11 TFT 20”	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus Panasonic	6		
13	LED 22”	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus Panasonic	6		
14	2 TB HDD for Storage of Data	Alba Urmet/ LG/Samsung/ AXIS/ CP Plus Panasonic	6		
15	Cabling Material Charges	reputed make			
15a	UTP Armed Cable (mtrs)	reputed make			
15b	UTP Armed Cable CAT 6 +2 core (mtrs)	reputed make			
15	Installation and Commissioning Charges of the systems				

Commercial Bid Part I

B. Public Address System

Sr. no.	PARTICULAR	MAKE	App. QTY.	Rate	AMOUNT (in rupees)
	Public Address System	YAMAHA/RCF /JBL/Odionix-ADIT/AHUJA			
1	Amplifier a) 300 watt b) 700 watt (double Zone)		4 4		
2	a) Desktop Microphone OD -DP 205 70 HZ-13KHZ b) Cordless Microphone UHF c) -do- VHF	-do- -do- -do-	8 8 8		
3	Ceiling Speaker/weather proof speaker for 100 Vats line	-do-			
	5/10 watt		25		
	20 watt		25		
	40 watt		25		
4	Wall mounting Speaker	-do-			
	5/10 watt		25		
	20 watt		15		
5	Bracket for Speaker	-do-	As per requirement		
6	Cabling Material Charges				
	Cable and accessories for pipe/casing/fall ceiling		As per requirement		
7	DVD Player with USB operation	-do-	5		
8	Mike stand (Big size)	-do-	10		
9	Mike with lead	-do-	10		
10	Installation Charges of the system				

CABLE WITH CABLING ASSESORIES ISI mark

Supply and installation of requisite cables alongwith PVC conduit and accessories as per site specific requirements shall be provided by the vendors. The vendors are advised to measure the actual distance between control room and location of CCTV and PA system before commencing the job.

Note

The job does not include electrification work. Electrical points have to be provided at appropriate location by the client.

The structure of network shall be designed by us as per requirement of each building/temple premises, and number of CCTV & the number and location of nodes shall be decided by the concerned Temple Officer, however other cabling parameters shall be decided by us.

The cabling will have provision for future expansion.

Commercial Bid Part-II
Comprehensive Maintenance Contract for 5 years

A. CCTV System

Sr. no.	PARTICULAR CCTV systems /DVD Player	MAKE/Model	Annual Rate of CMC in terms of %age of the overall cost of equipments					
			3 rd year	4 th year	5 th year	6 th year	7 th year	8 th year

